



WESTON POLICE DEPARTMENT SOLICITOR PERMIT PROCEDURE

1. Solicitor permits applications should be emailed to girouard.j@police.westonma.gov or may be left at the main window of the Police Station.
2. The application must be filled out completely.
3. The application must be submitted with the \$25.00 non-refundable fee. *NO CASH ACCEPTED. CERTIFIED BANK CHECK OR MONEY ORDER ONLY.* **The application will not be processed without this fee.** The fee is waived for recognized Non-Profit Organizations.
4. Every solicitor must submit a “headshot” photo via email to Sgt. Jeremy Girouard to be used for the solicitor identification permit. The application will be processed by Sgt Girouard. He will contact you to arrange for the permit and ID to be issued. Please allow up to 10 days for processing once your completed application is received.
5. In the event that an ID is lost, stolen, or becomes damaged or obscured, a duplicate must be issued. The cost for a duplicate is \$10.00
6. All permits expire on December 31st of the year in which they are issued.
7. Any questions regarding the process for a solicitor’s permit should be directed to Sgt Jeremy Girouard at 781-786-6226 or girouard.j@police.westonma.gov He is the only person authorized to issue solicitor permits.