

**WESTON ART & INNOVATION CENTER  
ADVISORY BOARD (Weston AIC-AB)  
For the meeting held on  
Tuesday, July 27th, 2021 – 5:00 PM  
356 Boston Post Rd., Weston MA 02493**

Meeting called to order at 5:03 p.m. Minutes taken by Cecily Cassum. Members in attendance:

Present		
P	Cecily Cassum	AIC Executitive Committee, Chair, Secretary
P	Lee McCanne	AIC Executive Committee
P	Audrey Pepper	AIC Executive Committee
P	Ian Roy	AIC Executive Committee
P	Ruth Weinstein	AIC Executive Committee
	Joel Angiolillo	AIC Advisory Board
	Anthony Butler	AIC Advisory Board
	Adam Day	AIC Advisory Board
P - remote	Ali Dorman Fernandez	AIC Advisory Board
P	Steven Hubbard	AIC Advisory Board
P - remote	Vanessa Schaefer	AIC Advisory Board
	John Thompson	AIC Advisory Board
P	Jean Arturi	AIC Manager
	Jenn Warner	Weston Public Library
	Alli Palmgren	Weston Public Library
	Nathan Suher	Weston Media Center ED

Minutes of the 6/22/21 meeting were approved unanimously.

**Status from Manager Jean Arturi**

Ian, Audrey and Jean have developed a full calendar of events, programs and classes for the fall. Vanessa has been instrumental in developing the e-catalog flip book. We now have a balanced mix of tech and art classes, adult and teen classes, a speaker series, and the Holiday Market in November.

Jean continues to get rental inquiries, including those regarding a 100<sup>th</sup> birthday, bridal showers, and the equivalent of a “Hindu Bar Mitzvah”. The Weavers Guild is closer to making a commitment for their annual sale.

The full roster of classes and the corresponding catalog represent real milestones.

Ian and Cecily have been working on the equipment purchases with the Dell representative. We have finalized the specification for the laptops and the desktops. We have also decided to buy 4 Wacom devices.

Jean announced that Eliza Eddy, one of our sewing instructors, responded to the call for a studio technician. Eliza has been a very successful instructor and has shown a high degree of interest in learning about other areas of the AIC studios. Jean offered her the position and she has accepted. She is going to help with the social media effort as well as learn all the rest of the studio equipment to help anyone who wants to use the equipment during open studio hours.

We will still hire a Studio Technician who is very experienced in the use of the high end equipment. There are many good reasons to have an experienced technician overseeing the use of the 3D printers and the laser cutters: approval of materials, oversight of the types of objects being made (e.g. no guns), liability oversight, enforce safety protocols, etc.

Ian reported that the discussion to identify a new laser cutter is ongoing. He is going to coordinate a call amongst the appropriate Board members. He and Jean also recently assessed the small laser cutter in the Tool Shed. It requires a few parts, but can be made functional. He also reported that the CNC in the Tool Shed is also functional: it is a small format machine but very robust. He recommends buying a shop vacuum to handle the dust.

All agreed that we need to develop a certification process for using the laser cutter and the 3D printers. Ian suggested a 3 stage training: content, contract, demonstration of proficiency. An experienced user may be able to skip the content stage, but will have to sign the contract and demonstrate proficiency.

### **Committees**

Development: Anthony is working on a development timeline. He and Vanessa are developing the end-of-year donation appeal, which we are targeting to mail by the 3<sup>rd</sup> week of October. We are also inviting our donors and supporters to an opening night viewing of the donated artwork for the Fresh Start Silent Auction. Cecily is currently working with the Town to get the one-day alcohol permit.

The Weston Wayland Rotary Club is looking for space to hold a children's entrepreneurship event in October. They came to visit the building and were impressed enough to also consider holding other events in the future. Anthony will continue that conversation with them.

Volunteer: Ruth reported that the first meeting of the Fresh Start volunteers has been scheduled. She also has a few young adults who have expressed interest in volunteering for events where they have experience.

Marketing Committee: Audrey reported that, after interviewing different individuals and organizations, a decision has been made to go with a company who has extensive experience in the non-profit sector to provide our social media outsourcing function.

**Next Meeting:** The next meeting will be held on Tuesday, September 28th at 5:00 pm.

The meeting was adjourned at 5:49 p.m.